

**The 3rd Hong Kong and Macau Ocean & Areas of Excellence (AoE) Forum Room Reservation Form**  
(Block code: MF3)



Please return by Email: [coco.lam@cptko.com](mailto:coco.lam@cptko.com)  
Attention: **Sales & Marketing Department**  
Telephone: (852) 3983 0321

Guest Name Mr./Mrs./Ms./Dr./Prof. Last Name _____ First Name _____	Arrival Date (DD/MM/YY) Arrival Flight / ETA	Departure Date (DD/MM/YY) Departure Date / ETD
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(Please fill out the flight details for better arrangement.)

Company \_\_\_\_\_

Tel. \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

**To enjoy our hotel's Express Check-in Program, please complete the following information:**

Passport No \_\_\_\_\_ Nationality \_\_\_\_\_ Date of Birth \_\_\_\_\_

**Room Requirement** (Bookings are processed on a first-come-first-served basis and subject to confirmation by hotel. Booking deadline on **4 October 2024**. Any reservation request made after the aforementioned deadline will be subject to availability and the following rates may be subject to change.)

The below rates are valid for the staying period **20 – 23 October 2024** and inclusive of in-room internet access.

\* Room rate is applicable 3 days prior and after the above staying period based on availability.

NO. OF ROOMS REQUIRED	ROOM CATEGORY & ROOM RATE
	<b>Crowne Plaza Hong Kong Kowloon East</b>
	<input type="checkbox"/> Standard Garden View Room (36 sq. m) – <b>HK\$1,200</b> room only per room per night
	<input type="checkbox"/> Standard Garden View Room (36 sq. m) – <b>HK\$1,300</b> with daily one buffet breakfast per room per night
	<i>*Above rates are <b>subject to 10% service charge</b> per room per night</i>

**Special Request**

Bed Type  King Bed  Twin Bed

**Other Requirements**

- Connecting Rooms (subject to availability)
- Buffet breakfast – room only (charge at HK\$150+10% service charge)
- Extra Bed – room only (charge at HK\$500+10% service charge)
- Extra Bed with buffet breakfast for an additional person (charge at HK\$650+10% service charge)

**For Reservation Office Use Only:**

Hotel Confirmation Number: \_\_\_\_\_

Confirmed by: \_\_\_\_\_

**Reservations Guarantee (Reservation is only confirmed with the completion of the following information.)**

Credit Card Type VISA  MasterCard  AMEX  JCB

Credit Card No. \_\_\_\_\_ Expiry Date \_\_\_\_\_

- Any cancellations or shortening of stay received after **4 October 2024** or “no-show” on the day of arrival, **penalty charge of full duration** will be debited from your credit card. (Penalty will automatically apply to the credit card without further notice.)

Print Name \_\_\_\_\_

Credit Card Holder Signature \_\_\_\_\_

Remarks: